



A meeting of the **OVERVIEW AND SCRUTINY PANEL (PERFORMANCE AND GROWTH)** will be held in **CIVIC SUITE, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN** on **WEDNESDAY, 6 DECEMBER 2023** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

## **AGENDA**

### **APOLOGIES**

**1. MINUTES** (Pages 5 - 10)

To approve as a correct record the Minutes of the Overview and Scrutiny Panel (Performance and Growth) meeting held on 1st November 2023.

**Contact Officer: B Buddle**  
**01480 388008**

**2. MEMBERS' INTERESTS**

To receive from Members declarations as to disclosable pecuniary and other interests in relation to any Agenda item.

**Contact Officer: B Buddle**  
**01480 388008**

**3. OVERVIEW AND SCRUTINY WORK PROGRAMME** (Pages 11 - 24)

- a) The Panel are to receive and comment on the Overview and Scrutiny Work Programme and current Notice of Key Executive Decisions.
- b) Members to discuss future planning of items for the Work Programme.

**Contact Officer: B Buddle**  
**01480 388008**

**4. INFRASTRUCTURE FUNDING STATEMENT (Pages 25 - 84)**

The Overview and Scrutiny Panel is invited to comment on the Infrastructure Funding Statement Report.

*Executive Councillor: T Sanderson*

**Contact Officer: C Burton  
01480 388274**

**5. COMMUNITY INFRASTRUCTURE LEVY UPDATE (Pages 85 - 94)**

The Overview and Scrutiny Panel is invited to comment on the Community Infrastructure Levy Update Report.

*Executive Councillor: T Sanderson*

**Contact Officer: C Burton  
01480 388274**

**6. MARKET TOWNS PROGRAMME WINTER UPDATE 2023-2024 (Pages 95 - 110)**

The Overview and Scrutiny Panel is invited to comment on the Market Town's Programme Winter update report.

*Executive Councillor: S Wakeford*

**Contact Officer: P Scott  
01480 388486**

**7. EXCLUSION OF PRESS AND PUBLIC**

To resolve:-

that the public be excluded from the meeting because the business to be transacted contains exempt information relating to the financial and business affairs of any particular person (including the authority holding that information).

**8. MARKET TOWNS PROGRAMME - WINTER UPDATE PART TWO (Pages 111 - 122)**

The Overview and Scrutiny Panel is invited to comment on the Market Towns Autumn Update Part Two Report.

*Executive Councillor: S Wakeford*

**Contact Officer: P Scott  
01480 388486**

28 day of November 2023

**Michelle Sacks**

Chief Executive and Head of Paid Service

**Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests.**

Further information on [Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests is available in the Council's Constitution](#)

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The District Council also permits filming, recording and the taking of photographs at its meetings that are open to the public. Arrangements for these activities should operate in accordance with [guidelines](#) agreed by the Council.

**Please contact Mrs Beccy Buddle, Democratic Services Officer (Scrutiny), Tel No. 01480 388008/e-mail [Beccy.Buddle@huntingdonshire.gov.uk](mailto:Beccy.Buddle@huntingdonshire.gov.uk) if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.**

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the [District Council's website](#).

**Emergency Procedure**

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.